

Help for the submission procedure for the EnviroInfo 06

Step 1: Conference / Special Track Selection

After navigating to the paper submission site following form will be shown:

The screenshot shows a web browser window titled "Chair Helper :: Paper submission - © 2002-2005 by Know-Center - Mozilla Firefox". The page content includes a navigation menu on the left with links: "Submit a file", "Submission help", "Contact - Email", and "Back to I-Know". The main heading is "Paper submission part 1/3: Conference & Special Track Selection". Below this, there are two sections of radio buttons. The first section is "Submit to the conference:" with a radio button for "I-Know '06 main conference". The second section is "I-Know '05 Special Tracks:" with radio buttons for "Advanced Semantic Technologies (AST' 06)", "Business Process Oriented Knowledge Infrastructures (BPOKI' 06)", "Integrating Working and Learning in Business (IWL' 06)", "Knowledge Sharing in Reseach and Higher Education (KSR' 06)", and "Knowledge Visualization and Knowledge Discovery (KVD' 06)". A "Proceed with next step >>" button is located below the radio buttons. The footer of the page reads "© by Know-Center 2003-2005 - Administrator: Mathias Lux".

Use the radio buttons in the – in above screen shot highlighted - area of the page to select the special track or main main conference you want to submit your paper to.

Step 2: Contact Information

After selecting the appropriate conference / special track following form will be shown:

The screenshot shows a web browser window titled "Chair Helper :: Paper submission - © 2003-2005 by Know-Center - Mozilla Firefox". The page content includes a navigation menu on the left with links: "Submit a file", "Submission help", and "Contact - Email". The main heading is "Paper submission step 2/3: Contact". Below this, there are three input fields: "Contact name:" (text field), "Contact email:" (text field), and "Number of authors:" (dropdown menu with "1" selected). A "Next >>" button is located below the input fields. To the right of the input fields, there are three lines of text: "Format: first name surname, e.g. Mathias Lux.", "Please input a valid email adress, you will receive submission affirmation.", and "Please give the number of authors of the submitted paper.". The footer of the page reads "© by Know-Center 2003-2005 - Administrator: Mathias Lux".

Within the, in above screen shot highlighted, text fields put in:

1. The name of the person responsible for communication regarding your submission.
2. The email of the person responsible for communication regarding your submission.

3. The full number of authors of your submission.

If all form fields are filled click the "Next >>" button below the form fields.

Step 3: Paper Title & File Upload

On the next page you will see another form showed in the following screen shot:

The screenshot shows a web browser window with the title "Chair Helper :: Paper submission - © 2003-2005 by Know-Center - Mozilla Firefox". The page content includes a navigation menu on the left with links: "Submit a file", "Submission help", and "Contact - Email". The main heading is "Paper submission step 3/3: Contact & File Upload". The form fields are as follows:

Paper title:	<input type="text" value="My paper for the I-Know 06"/>	Please give the title of the submitted paper.
Author 1:	<input type="text" value="Mathias Lux"/>	Format: Format: first name surname, e.g. Mathias Lux.
Author 2:	<input type="text" value="Max Mustermann"/>	Format: Format: first name surname, e.g. Mathias Lux.
Author 3:	<input type="text" value="Otto Normalverbraucher"/>	Format: Format: first name surname, e.g. Mathias Lux.
Upload File:	<input type="text" value="C:\Documents and Settings\Mathias Lux\My Documents\..."/> <input type="button" value="Browse..."/>	Accepted formats are: PDF, PS and MS Word .doc format

At the bottom of the form is a button labeled "Submit your paper >>". The footer of the page reads "© by Know-Center 2003-2005 - Administrator: Mathias Lux".

Within the, in above screen shot highlighted, form fields:

1. Put in the title of your paper
2. Select the type of your paper, which can be a full, a short paper or a poster
3. Fill in the names of the authors
4. Use the Browse button to select the document file for your submission. Please note that PDF, PS (PostScript) and MS Word are supported. For the creation of PDF files you can use the [PDFCreator printer driver for windows](#).

As soon as you have filled in the form, you can submit your paper or poster using the "Submit your paper >>" button.

Finally

After filling in the forms and submitting your information you will get to a confirmation page. On this page you will see you submitted information summarized. Via email you will also get a link on your submitted file, which will remain active within the following 6 hours. Please use this link to verify that your file was transmitted to the server correctly.

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File Edit View Go Bookmarks Tools Help

Paper submission for I-KNOW '06 powered by chairhelper

- [Submit a file](#)
- [Submission help](#)
- [Contact - Email](#)

Paper submission finished

Thank you for your submission. You will receive an automatically generated submission confirmation mail including a link which can be used to verify the upload. If do not receive the confirmation mail or you are not able to verify your upload using the URL included in the mail, please contact the [chair](#) or the [system administrator](#).

Your submitted information:

Name: Mathias Lux
Email: mlux@know-center.at
Title of your paper: My paper for the I-Know 06

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Done Adblock